MS WORD PLUGINS FOR MENDELEY AND ZOTERO: WORKSHEET

INTRODUCTION

Teach yourself how to use the main features of the Word plugins for Mendeley and Zotero by watching the tutorial and working on the activity below. The Laurier librarians can help you if you need assistance. Please contact libcitations@wlu.ca

WORKSHEET ACTIVITIES:

1. Install the Word plugin for Mendeley and Zotero.
2. To use the Mendeley plugin, open a Word document. Find the plugin in the menu.
3. Type the following line: This sentence paraphrases the argument of an article. Place the cursor after the period and add a sample in-text citation, using APA.
4. Change the citation style to MLA.
5. Type the following line after the first sentence: This sentence paraphrases the arguments of two different articles. Add two sample citations.
6. Type the following line after the above sentence: “This sentence is a sample quotation.” Add a sample citation and a page number.
7. Type the following line after the above sentence: Sample author argues that she has a new idea. Add a citation and withhold the name of the author in the citation.
8. Create an automated bibliography at the end of this sample essay.
9. Repeat the above steps with Zotero.