

# Wilfrid Laurier University

## Library Council

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### Approved Minutes – Monday, November 20, 2017

### Faculty of Arts Boardroom, 10:05 a.m. – 11:00 a.m.

Present: Gordon Bertrand (Chair), Debbie Chaves, Meredith Fischer, Scott Gillies, Christina Han (Faculty Rep), Julia Hendry, Charlotte Innerd, Anne Kelly, Yanli Li, Chris Nighman (Faculty Rep), Robert Noecker (Library Staff Rep), Joanne Oud, Melanie Ross (Library Staff Rep), Nazia Sheikh, Joseph Small (Undergrad Rep), Michael Steeleworthy, Matt Tales, Xu (Sunny) Wang (Faculty Rep), Mark Weiler, Klaudia Wojtanowski (Undergrad Rep)

Regrets: Gohar Ashoughian, Anne Marie Beals (Grad Rep), Pauline Dewan, Vera Fesnak, Peter Genzinger (arrived at 10:50), Michelle Goodridge, Eun-ha Hong, H  l  ne Leblanc, Gina Matesic, Dillon Moore, Joanne Oud, Greg Sennema, Irene Tencinger

1. Welcome and Introductions

Gordon welcomed everyone to the meeting and noted that he would be chairing the meeting in Gohar’s absence.

2. Approval of the agenda

- Motion: Christina Han moved to approve the agenda. Seconded by Robert Noecker. Carried.

3. Approval of the minutes from March 15, 2017

- Motion: Matt Tales moved to approve the minutes. Seconded by Sunny Xu. Carried.

4. Business arising from the minutes

- None

5. Dean of Students Presentation: Resources for Supporting Students – Leanne Holland Brown, Dwayne Taylor

- Blue folder was introduced and circulated, explaining that it is now online. The intent is to help faculty and staff better understand what resources exist.
- Information was provided regarding the Behavioural Intervention Team (BIT), including how to share concerning student behaviour via the [online CARE Report](#)
- Jennifer to share additional links following Council
- Highlighted that there has been a 93% positive student feedback rate re: BIT
- Steps were outlined for managing disruptive students as it pertains to the Non-Academic Student Code of Conduct

- The goal is to make sure students feel supported so that they can focus on learning
- Clarified that information that is input into the CARE report is stored in a special software (completely separate from any other student records)
- Again noted that students appreciated being contacted as a result of CARE Report

#### 6. University Librarian Report

- Gordon noted that in Gohar's absence this item would be deferred until the next meeting (January 16, 2018).

#### 7. Other Business

##### A) Academic Liaison Renewal Project – Scott Gillies

- Committee composition was provided as well as reason for project
- Called a “renewal” as the plan is to retain core structure
- Currently at literature review stage; will be moving forward to engaging constituents and developing questionnaires
- This semester will involve base recommendations; action plans and recommendations for the summer
- Review will feed into the much larger Library review process

##### B) Update on OCUL Collaborative Futures – Scott Gillies and Gordon Bertrand

- Multi-phased project involving potentially 21 Universities across Ontario (16 of 21 are participating)
- Currently in phase III which involves procurement of a system; RFP has not yet gone out (is expected in January 2018)
- Vendor will be vetted by members of OCUL and selected by June 2018
- Will know better in the spring when the work will actually commence
- Process will build upon what we currently have with TUG; it is unknown who will be first to implement
- High level OCUL documents to be distributed with Council Minutes

#### 9. Next Meeting – January 16, 2018

#### 10. Adjournment

- **Motion: Gordon moved to adjourn. Meeting adjourned by consensus at 11:00am**