

# Wilfrid Laurier University

## Library Council

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### Minutes – Tuesday, January 13, 2015 WLUSU Board Room, 10:00 a.m. – 11:42 am

Present: Gohar Ashoughian (Chair), Afra Bolefski, Gordon Bertrand, Anne Brydon (Arts, Faculty Rep), Pauline Dewan (teleconference from Brantford), Vera Fesnak, Charlotte Innerd, Anne Kelly, Christina Kerr (Library Staff Rep), H el ene LeBlanc, Joanne Oud, Dan Robert (Development & Alumni), Doug Roberts (Library Staff Rep), Matt Tales, Michael Steeleworthy, Irene Tencinger (teleconference from Brantford), Matthew Thomas, Warren Trottier (Undergrad Rep), Nancy Willing (Secretary), Deborah Wills

Regrets: Rochelle Adamiak (Undergrad Rep), Robert Bruce (Grad Rep), Debbie Chaves, Peter Genzinger, Eun-ha Hong, Gina Matesic, Peruvemba Ravi (SBE, Faculty Rep), Alma Santosuosso (Music, Faculty Rep), Greg Sennema, Jill Tracey (Science, Faculty Rep)

On Leave Julia Hendry, Dillon Moore, Carol Stephenson

1. Welcome and Introductions  
Gohar welcomed everyone to the meeting. Everyone introduced themselves.
2. Approval of Agenda
  - **Motion: Gohar moved to approve the agenda. Seconded by Matt Thomas. Agenda was approved by consensus.**
3. Approval of Minutes of October 2, 2014
  - Add to item #6b) bullets 1 and 3 to include “approximate” to minutes.
  - **Motion: Gohar moved to approve the minutes. Seconded by Deborah Wills. Minutes were approved by consensus.**
4. Business Arising from the Minutes
  - There was no business arising from the minutes.
5. University Librarian’s Report  
Budget (Item #6a) – Library Budget 2015-16 to be included in University Librarian Report
  - The budget cut was estimated to be 5% for the Library; the VP:Academic portfolio, which represents about 80% of the university budget, conducted some preliminary calculations and was able to provide some savings to reporting units; as a result, there was a savings from \$492,462 to \$436,316 (\$56,146) for 2015/16 or a 4.4% cut to the Library budget (not finalized yet)
  - Hope to have more information by the end of the week as per the percentage cut of each Vice-President portfolio
  - For budget years 2016/17 and 2017/18 there is a possibility of incurring a 5% cut for each year; this has not been confirmed yet

- The Library will make sure resources are still available to students but there will be some changes to services that will have a real impact
- Staff retirements were not filled but remained on our books so that the positions can contribute to the cuts
- Anne Kelly asked when Nipissing would be pulling out of the Education program in Laurier Brantford. Library services will continue for Nipissing students enrolled in the Education program
- Pauline Dewan will still be responsible for remaining Nipissing students until they graduate; once all Nipissing students have moved through the program and graduated, Pauline's responsibilities would be changed

#### CIGI (Center for International Governance Innovation)

- CIGI and WLU have signed an agreement for an Affiliated Researcher. The agreement is signed between CIGI and Laurier Office of Research. This program will provide access to Library print and electronic resources for CIGI Affiliated Researcher.
- This Phase I relationship with CIGI was completed before the holiday break
- The Library has been looking at how we will implement this program
- Anne Kelly asked if CIGI will be paying for this program:
  - CIGI will not pay for access to electronic resources since Affiliated Researchers will have bona fide relationship with Laurier
  - There is a possibility to offer other services, i.e. inter-library loan, document delivery, cataloguing and shelf-ready to CIGI. These will possibly be services that are charged to CIGI but the Library will have to be involved in discussions with CIGI to outline a payment structure
- Subject expertise would go beyond regular service and could result in charges to CIGI
- CIGI has just been set up as a pick up location (test pilot); there is a cost associated with this service; we will need to discuss these costs with CIGI
  - Vera Fesnak will involve H el ene LeBlanc in these conversations with CIGI
- This agreement will provide relations and collaboration for students and faculty who have shared topic interest

#### WLU Press

- The Library is in preliminary discussions with university administration, Office of Research and the Press to see if there could be a viable sustainable plan to keep the Press at WLU

#### 6. New Business

- 6b) Library Accessibility Policy – Discussion/approval (Irene Tencinger)
  - ***Motion: Irene Tencinger motioned to have a discussion with Library Council regarding the Library Accessibility Policy. Matt Thomas seconded the motion to discuss the policy further.***
  - Discussion of the policy continued with several changes to wording in the document
  - ***Irene withdrew her motion to approve the Library Accessibility Policy until further consultation and changes were made by Library Council members; she will bring it back to Library Council for an online vote.***
  - ***Motion: Irene Tencinger motioned to accept the updated Library Accessibility Policy, which replaces the former Customer Service Policy previously passed by Library Council. A vote was taken through e-mail February 17 and 18 with 68% of***

***the voting members in favour of the motion. There were no opposing votes and no abstentions.***

- 6c) Library Culture Series – Authors in the Library Event Debrief (Nick Dinka, Deborah Wills)
  - The Authors in the Library event was a great success
  - 58 authors answered our invitation
  - The Vice-President: Academic and the President attended
  - Plaques were presented to authors (sample was presented to Library Council members) during the event; the Library hopes to add these plaques electronically to our website
  - Gohar thanked Nick Dinka and Deborah Wills for arranging this event

7. Other Business

- The Library applied for funding (\$17,000) to build a real garden in the sunken garden area under the entrance to the Library and was successful in receiving the funds from the Student Life Levy Fund
- Gohar thanked Anne and Afra for bringing the garden idea to reality
- Anne Kelly asked if there will be a search for a second Associate University Librarian position. We will have a better idea once we know the budget situation if we can proceed in the spring to recruit for this position
- There may be an opportunity to hire a Brantford Librarian, limited-term or more permanent appointment to replace Sharon Brown, who retired December 31, 2014.
- There is still one outstanding Librarian position to fill (Michael Skelton); Gohar hopes to have this position posted in the next week

8. Next Meeting

The next Library Council meeting will take place Tuesday, April 7, 2015 at 10:00 am in the Faculty of Arts Boardroom. Further communication will be forthcoming.