

Wilfrid Laurier University Library Council

Minutes – Wednesday, April 2, 2014 WLUSU Board Room, 10:00 a.m. – 11:20 am

Present: Gohar Ashoughian (Chair), Afra Bolefski, Sharon Brown (teleconference), Colin Deinhardt, Pauline Dewan (teleconference from Brantford), Vera Fesnak, Peter Genzinger, Julia Hendry, Charlotte Innerd, Anne Kelly, Christina Kerr (Library Staff Rep), H  l  ne LeBlanc, Gina Matesic, Dillon Moore, Julie Schnurr (Library Staff Rep), Peruvemba Ravi (SBE, Faculty Rep), Michael Steeleworthy, Matt Tales, Irene Tencinger (teleconference from Brantford), Matthew Thomas (teleconference), Nancy Willing (Secretary), Deborah Wills

Regrets: Ashley Coleman (Grad Rep), Annie Constantinescu (Undergrad Rep), Hugo De Marinis (Faculty of Arts, Faculty Rep), Nick Goodfellow (Undergrad Rep), Eun-ha Hong, Jacqueline Kreller-Vanderkooy, Joanne Oud, Alma Santosuosso (Faculty of Music, Faculty Rep), Greg Sennema, Carol Stephenson, Jill Tracey (Faculty of Arts, Faculty Rep)

On Leave Debbie Chaves

Guest Dan Robert

1. Welcome and Introductions
Gohar welcomed everyone to the meeting.
2. Approval of Agenda
 - Gohar suggested moving item b) under #6 New Business, to be after the University Librarian's report. This was approved by consensus.
3. Approval of Minutes of January 14, 2014
 - Minutes approved by consensus
4. Business Arising from the Minutes
 - No business arising
5. University Librarian's Report
Library Master Space Plan
 - Feb 7 Town Hall meeting with university community -- student input was significant; architects have gathered a lot of data
 - Between the Feb 7 Town Hall meeting and the next workshop of March 11, Cannon Design talked to focus groups on campus that we have partnerships with
 - On March 11, Cannon Design met with deans, VP: Academic and VPAC; Cannon had conversations with both Deb MacLatchy and Dr. Blouw; they both support this project.
 - Another Town Hall meeting is scheduled for April 3 with another set of findings; Cannon will then start to work on the final report for us, based on both a student growth and

collection growth factor of 1%; will need about 6,000 square meters of extra space to accommodate our needs for this growth

- Cannon Design has recommended a staggered approach to additions to the Library to incur improvements and changes in 7 phases, with the 1st – 4th phases working on improvement of the Library space as it is currently

Renovation to Library Entrance

- The entrance to the Library is not safe and the balcony is crumbling; the university has provided funding to fix the entrance as part of their deferred maintenance program, at a cost of \$450,000
- The Entrance will have a functional universal entrance with a sunken garden; the garden will add extra seating for students and staff to sit outside
- There is a small project group responsible for this project: Peter Thomson, from Physical Resources, point contact is Nancy Willing, as well as other members that will participate in the operation part of the project, i.e. moves, PMMP and logistics of a temporary entrance location; Nick Dinka will provide communication to the Laurier campus
- The costs include a temporary entrance
- This project is to be completed by the beginning of September; the planning took a long time but hope to have work begin by May 1
- There will be a lot of noise – will need to have alternatives to house staff in temporary arrangements in the Library; Gohar requested Librarians have no classes in the Instruction Room during the renovations so that the room can be used to house staff temporarily
- **ACTION: Gohar will meet with Human Resources and SCHERM to ensure all safety precautions are considered for noise, dust and dirt from this project.**
- There is an Aesthetics Committee who will be working with Cannon Design for the landscaping portion

Development News

- Dan Robert reported that the Library received two separate donations: \$25,000 to the Library and \$2,000 to the Library Archives.

IPRM

- All of the Library's 6 program templates have been submitted to IPRM. Gohar thanked everyone involved with the writing of the IPRM templates.

6. New Business

b) Impact of Exchange Rate on Acquisitions (Charlotte Innerd)

- Expected predictions for the acquisition budget: increases of 4-5%; exchange rate 84% paid in USD, which is a loss of buying power; \$0.92 exchange rate presently; last year had a \$0.95 exchange rate; expecting a \$0.88 exchange rate for the upcoming year, which represents a fairly large decrease of funds
- Will look at e-resources to see how they are being used
- Trying to protect the monograph budget
- Gohar mentioned that the university appreciates what is happening with this process; she has requested funding with the budget submission, based on a \$0.90 exchange rate of \$150,000

a) Library Council Election for four (4) Librarian Members for Search Committee for AUL (Information Resources and Scholarly Communication)

- Harbour West, who conducted the previous searches for Associate University Librarians, will be conducting the search process again
- Gohar called for nominations for Librarian Members with continuing appointment to serve on the Search Committee for the Associate University Librarian for Information Resources and Scholarly Communication from the floor; there were no further nominations.
- Ballots were completed by all Library Council members and given to the Secretary, Nancy Willing
- Nancy counted the ballots; there was one tie resulting from the completed ballots; Nancy re-counted the ballots, which broke the tie; the following Librarians were selected: Peter Genzinger, Dillon Moore, Matthew Thomas and Deborah Wills
- Gohar mentioned that since there were presently no Associate University Librarians to sit on the search committee (per the Letter of Understanding #13), Joan Norris, Dean of Graduate Studies, will sit on the committee.
- The results for a staff/manager representative to sit on the search committee will be taking place within the next couple of days.
- **ACTION: Gohar will send out an e-mail with all of the elected Librarians and staff/manager representatives of the search committee once they are available.**

7. Other Business

- Anne Kelly wondered what items will be brought forward from the Strategic Plan. Gohar stated she will set up meetings with leads and will consolidate all of the plans into one document. The new Strategic Plan will take effect May 1, 2014 until April 30, 2015. Nick Dinka has prepared more definitions of the vision and will be sending out the revised edition soon.

8. Next Meeting

The next meeting will take place in the fall term of 2014.