

# Wilfrid Laurier University Library Council

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## Minutes – Tuesday, January 14, 2014 WLUSU Board Room, 10:00 a.m. – 12:00 noon

Present: Gohar Ashoughian (Chair), Afra Bolefski, Sharon Brown, Annie Constantinescu (Undergrad Rep), Hugo De Marinis (Faculty of Arts, Faculty Rep), Pauline Dewan, Nick Goodfellow (Undergrad Rep), Charlotte Innerd, Anne Kelly, Christina Kerr (Library Staff Rep), H el ene LeBlanc, Dillon Moore, Nancy Peltier (Secretary), Julie Schnurr (Library Staff Rep), Greg Sennema, Matt Tales, Irene Tencinger (teleconference from Brantford), Matthew Thomas, Deborah Wills

Regrets: Ashley Coleman (Grad Rep), Vera Fesnak, Peter Genzinger, Julia Hendry, Eun-ha Hong, Jacqueline Kreller-Vanderkooy, Joanne Oud, Peruvemba Ravi (SBE, Faculty Rep), Alma Santosuosso (Faculty of Music, Faculty Rep), Michael Steeleworthy, Carol Stephenson, Jill Tracey (Faculty of Arts, Faculty Rep)

On Leave: Debbie Chaves, Gina Matesic

Guests: John Fraser, Carlton Li, Dan Robert, Pat Rogers

1. Welcome and Introductions
  - Gohar welcomed everyone to the meeting. Everyone introduced themselves.
2. Approval of Agenda
  - Approved by consensus
3. Approval of Minutes of October 22, 2013
  - Minutes approved by consensus.
4. Business Arising from the Minutes
  - No business arising.
5. University Librarian's Report
  - Library Strategic Plan
    - The Library Strategic Plan will be completed soon
    - The Action Plan has identified leaders for each area/department within the Library
    - The Library will approach the plan annually starting May 1, 2014; this will allow us to anticipate budget/finance matters
    - Gohar thanked everyone who took part in working on the Strategic Plan
  - Acting Associate University Librarians
    - The Acting Associate University Librarians' terms have expired; the Library will be in a transitional period until we conduct a search in the spring for permanent replacements
  - Library Strategic Master Space Plan
    - There are many ongoing needs in the Library that are being fixed piece-meal

- To create a holistic view of the space and to better meet the needs of the Laurier community, we need to offer more consistency in what we do; further discussion will follow under New Business

#### 2014-2015 Budget

- Gohar encouraged everyone to attend the Town Hall meeting with Jim Butler and his team on Thursday, January 16, 2014
- The Library will make every effort to take the utmost care that our stakeholders do not feel the cuts

### 6. New Business

#### a) First Year Experience Task Force (John Fraser and Pat Rogers)

- The purpose of the task force was to review, discuss and recommend a more comprehensive institutional approach to the first year experience
- Anne Kelly provided a bibliography for the group
- The Task Force will return to Senate to present their final report

#### b) Library Space Master Plan (Gohar Ashoughian)

- A lot of projects we have had to do were on a piece-meal basis, which is not very sustainable; we want to look at the Library space as a whole
- We have a desire to add study space for students and have a welcoming environment
- The Library is changing along with the student life, which will mean looking at our space in a critical way
- The front ramp on the Library is crumbling
- funding is in place to take care of the railing and entrance
- To have a more cohesive plan, we are working with an architectural firm to design the entrance and the plans for the Library Space Master Plan
- From Physical Resources, we are working with Peter Thomson (Project Manager) and Mark Dettweiler (Director: Planning, Design and Construction)
- Project A: Library Master Space Plan  
Project B: Library Entrance - we need to think about the entrance and where students will come from to gain access to the Library
- Committee members will be working with different areas to conduct tasks during this period of transformation
- Cannon Design Ltd. has been selected for this project; they have experience with university libraries and academic libraries; they have a very good portfolio, with the University of Guelph, McLaughlin Library Master Space Plan as one of their latest projects
- 4 workshops will be conducted with Cannon, the first of which already took place in December, 2013:
  - the 2<sup>nd</sup> workshop will take place on February 7; this workshop will include a student town hall pizza meeting in the Concourse and meetings with some focus groups
  - There will be consultation with ITS, Learning Services, Office of Research, the Seminary, Graduate Studies, Faculty, Students and the President via teleconference
  - there will be times to engage students as much as possible
  - the 3<sup>rd</sup> workshop will take place on March 11
  - the 4<sup>th</sup> workshop will take place on April 3

- The Committee consists of: Peter Thomson, Mark Dettweiler, the Space Committee (Nancy Peltier is the Chair of this committee), Vera Fesnak, Julia Hendry, Charlotte Innerd, Scott James and H  l  ne LeBlanc
- Nick Dinka will provide communication to the various groups
- Objectives: 5-15 year perspective; identify needs of our space and how it can be utilized
- The Learning Commons project is shelf-ready if the Government gives Laurier funds
- If we are to stay where we are, we need to be prepared for what the building can do for us
- Timeline: Construction on the entrance would begin May 1, to be completed by the beginning of September, in time for fall term
- The Library Space Master Plan may dictate where the entrance will be

c) Collection Management (Charlotte Innerd)

- Presentation by Charlotte regarding the processes involved with collection management

7. Other Business

- Matthew Thomas noted that at the Senate Meeting, the presentation by Gohar and Shereen Rowe on Copyright was very good and is available on the Senate website
- IPRM Updates – 10 programs were identified in the Library; the people responsible for completing the templates for each of these programs are working on gathering the information
- Please sign up for the IPRM template training
- The final deadline for submission for Group 3 (Library) is March 28
- The IPRM Administration team will read all submissions and rank them
- Need to apply a strategic approach with the templates on each program so that emphasis is placed on what they do
- AUL Search Committee – there will be a new search process in March; the Library Council will need to elect a new search Committee

8. Next Meeting

The next meeting will take place on Wednesday, April 2, 2014 at 10:00 am, Student Union Board Room, FNCC232A.